

Thank-you note wording

Gift

Dear [Name], Thank you so much for the [gift]. [a specific detail]. It was so thoughtful of you to remember me, and I truly appreciate it. With love, [Your name]

Job interview

Dear [Name], Thank you for taking the time to meet with me about the [gift] position. I enjoyed learning about [a specific detail]. and I'm even more excited about the opportunity to contribute to your team. Please let me know if I can provide any further information. Best regards, [Your name]

Wedding

Dear [Name], Thank you for celebrating our wedding with us and for the lovely [gift]. [a specific detail]. Having you there made the day even more special. With love and thanks, [Your name]

Sympathy

Dear [Name], Thank you for your kind words and for the [gift] during this difficult time. [a specific detail]. Your support means more than we can say. With gratitude, [Your name]

Teacher

Dear [Name], Thank you for everything you've done this year. [a specific detail]. Your patience and encouragement have made such a difference, and we are so grateful. With thanks, [Your name]

Business

Dear [Name], Thank you for your [gift]. [a specific detail]. We truly value working with you and look forward to continuing our partnership. Kind regards, [Your name]

Birthday

Dear [Name], Thank you for the birthday wishes and the [gift]! [a specific detail]. It made my day. Cheers, [Your name]

Baby shower

Dear [Name], Thank you so much for the [gift] for our little one. [a specific detail]. We're so touched by your kindness and can't wait for you to meet the baby. Love, [Your name]

Notes
